

FAQ (FREQUENTLY ASKED QUESTIONS) Housing

Q1.	How Can I get allotment of a DDA flat?
A1.	DDA constructs residential flats under various categories, Higher Income Group Middle Income Group, Lower Income Group and Janta, etc., As soon as the flats under any project are completed, flats are offered for allotment to the applicants who are already registered under its various Housing Registration Schemes under the categories of LIG & Janta etc. Under HIG & MIG category, as soon as the flats are made available, applications from prospective buyers are invited through a public notice (appearing in the leading newspapers in English and Hindi both) for registration along with the registration money. The priced brochure containing the terms & conditions and the eligibility criteria is also put on sale through DDA sale counter at Vikas Sadan, INA and through the designated banks. Allotment of the flats are made through a computerized draw on scrutiny of the applications as per the eligibility criteria and the terms & conditions.
Q2.	How can I get a flat in the choice of my locality or floor ?
A2.	Choice of locality in new schemes is offered but floor choice or allotment in a particular Sector/Pkt. is not allowed as the allotment of the specific flat is made through computerized draw. G.F, flats are allotted under reserve quota to P.H. category registrants under 1% reserve quota. No locality choice in the registration under NPRS-79, AAY-89 & JHRS-96.
Q3.	How can I get allotment of flat exchanged with any other allottee, if he/she agrees ?
A3.	Presently there is no such provision.
Q4.	Can I opt for Hire Purchase(instalments) or Cash Down mode of payment ?
A4.	No option, however if a flat is allotted on hire purchase then in the request of the allottee, mode of payment can be changed to cash down basis.
Q5.	What is the procedure of Transfer/Mutation of registration/allotment?
A5.	A book with regard to details of documents to be submitted for Transfer/mutation of registration/allotment is available at DDA Sales Counter, D-Block, Ground Floor, INA, New Delhi-110023.
Q6.	What is the procedure of freehold?
A6.	A prescribed book for conversion of flat from lease hold to freehold is available at DDA Sales Counter, D-Block, Ground Floor, INA, New Delhi-110023. It contains all details with regard to conversion charges, requisite documents to be submitted for conversion of flat and other details.
Q7.	Is there any procedure of surrender/cancellation of allotment?
A7.	Yes. However, the stipulated period is mentioned in each scheme brochure for surrender/cancellation of allotment.
Q8.	What is the procedure of change of locality/floor?
A8.	Change of locality/floor is not permissible.
Q9.	Whether there is any reservation for war widow, physically handicapped or SC/ST?
A9.	Yes. As per prescribed percentages of each reserved category.
Q.10.	Is there any procedure for making on line payment?
A.10	Yes. The payment may be made by way of RTGS/NEFT/Net Banking, etc.

Housing Department Chart with Intercom No.

